

# OSHC Weekly Newsletter

Term 3: 20<sup>th</sup> July 2017: Number 22

IMPORTANT INFORMATION FOR FAMILIES

OSHC Service: 93872631/0409380202

[swamy.ranita.r@edumail.vic.gov.au](mailto:swamy.ranita.r@edumail.vic.gov.au)

## Welcome Back!!!

<b>Term 3 bookings</b>	Term 2 bookings carry over into term 3, unless we are informed of changes in writing. Charges will apply unless we have two weeks prior notice of changes.
<b>OSHC Accounts</b>	All OSHC Accounts must have been paid in full by the end of term 2. Bookings for term 3 may be withheld if accounts are not finalised.
<b>Emergency management for OSHC</b>	Every term we practice certain procedures from our Emergency Management plan including fire evacuation, lockdowns, etc. We do this to make sure that all the children and staff are familiar with what to do in the event of an emergency. This can be a little alarming for the preps and younger children. Of course we discuss the why and what's of these drills and would appreciate it if families could also continue to have these discussions with their children.
<b>OSHC Email</b>	All OSHC email communication must be addressed to: <a href="mailto:swamy.ranita.r@edumail.vic.gov.au">swamy.ranita.r@edumail.vic.gov.au</a>
<b>Authorising Pick-ups for your child</b>	Families must ensure that all people who may be picking up your child from OSHC must be listed as authorized on your contact list and with their contact numbers held at the service. You can email or text me an addition to your list and identify when they may be picking up your child. You can let us know in writing if an authorized pick-up person will be picking up your child every day/specific days etc for the term/year. We cannot release a child into the care of someone, if we have not been informed in writing that they are authorized to do so.
<b>Letting OSHC know your child will not be attending for the day</b>	If your child will not be attending the OSHC service for the day – for whatever reason; you are picking them up early, have an appointment, sickness, holidays, they are attending a class event (market, expo/ 3-way conference/camp) etc. You must inform the OSHC directly via phone or email prior to the absence occurring – if you leave a message with the school you must let them know to contact OSHC. If a child does not show up to the program and we have not been informed and cannot contact the family – we will then have a 'missing child' and will follow our missing children policy – which will involve calling the police to report a missing child.
<b>Places in OSHC for Term 3</b>	The following programs have a couple of <b>Permanent places</b> available; <b>Aftercare: Wednesday, Friday</b> <b>Beforecare: Monday, Tuesday, Wednesday, Thursday, Friday</b>  <b>Casual places</b> come up each week. Let us know if you need a casual spot or if you wish to cancel; email; text; write in booking diary.  <b>Beforecare:</b> Ring Phyllis/OSHC phone in the morning from 7.30am to see if there is any availability. Please let us know in advance if you wish to book your children into beforecare casually, so we can staff accordingly.
<b>ChildCare Benefit &amp; Child Care Rebate</b>	Please check the last page of the invoice, as there are a number of families who have given me incorrect or incomplete CCB details. Therefore, you may not be receiving your correct entitlement. Please check your details and see Rena if you have any queries, or ring DHS: 136150

<b>OSHC Committee Meeting</b>	Next OSHC Committee meeting in the OSHC room: Thursday 27 <sup>th</sup> July 2017, 6.00pm. Parent Representative for OSHC; Jo Prior; Contact by e-mail; <a href="mailto:jomatt38@gmail.com">jomatt38@gmail.com</a> We are looking for new members to join our committee – this is a great opportunity to be involved in the BEPS community and OSHC service. Please come and have a chat if you are interested.
<b>Contact Details for OSHC</b>	OSHC/Coordinator email; <a href="mailto:swamy.ranita.r@edumail.vic.gov.au">swamy.ranita.r@edumail.vic.gov.au</a> Ph; 0409380202 Ph; 03 93872631 (OSHC room & office) Beforecare bookings; 0422209671 (Phyllis mobile) Rena will respond to all OSHC Communication between 10.30am-6.00pm Mon-Fri during school Terms only. Emergency Beforecare requests will be taken by Phyllis mobile from 7.30-9.00am Mon-Fri, school terms only.

## Weekly Aftercare & Beforecare Program Plan

<b>Framework for School Age Care: Focus Outcomes;</b> 1. 'Children have a strong sense of identity' 2. 'Children are connected with and contribute to their world' 3. 'Children have a Strong Sense of Wellbeing' 4. 'Children are confident and involved learners' 5. 'Children are effective communicators'		
<b>AFTERCARE</b>		
Day	Date	Activity
Mon	24 <sup>th</sup> July	<b>Rustin:</b> Asteroids <b>Indi:</b> Re-cycling Relay Races <b>Paul:</b> Art Club; Art room <b>Rowena:</b> Craft Activity <b>Hayfa:</b> Making Yoyo's out of re-cycled materials <b>Glenda:</b> Colourfuls/masterchef/stories <b>Phyllis:</b> Wheels: Protective gear must be worn
Tues	25 <sup>th</sup> July	<b>Harri:</b> Rolled Paper Bead making <b>Rusty:</b> AFL <b>Indiana:</b> AFL <b>Phyllis:</b> Wheels: Protective gear must be worn <b>Paul:</b> Other side of school ; Sustainable Creativity <b>Hayfa:</b> Skipping & outside games <b>Rowena:</b> Library; Reading & Games
Wed	26 <sup>th</sup> July	<b>Glenda:</b> Colourfuls/Master Chef/Skipping <b>Rusty:</b> Re-cycling Dodgeball <b>Harri:</b> Sewing Club; Soft Toys <b>Paul:</b> Soccer <b>Indiana:</b> Wheels: Protective gear must be worn <b>Hayfa:</b> Origami out of recycled materials <b>Justine:</b> Raak Drawing <b>Phyllis:</b> Wheels: Protective gear must be worn
Thurs	27 <sup>th</sup> July	<b>Harri:</b> Making Scarecrows <b>Hayfa :</b> Colourfuls <b>Glenda:</b> Cooking Club; Cheese Twists

		<b>Indiana:</b> Basketball <b>Meg:</b> Seeds & Cuttings <b>Rusty:</b> Soccer <b>Justine:</b> Design your own Shoe <b>Rowena:</b> Outside Games
Fri	28 <sup>th</sup> July	<b>Indiana:</b> Re-cycled Hall Games <b>Glenda:</b> Colourfuls/masterchef/stories <b>Rusty:</b> Tiggy <b>Paul:</b> Wheels: Protective gear must be worn

<b>BEFORECARE</b>		
<b>Day</b>	<b>Date</b>	<b>Activity</b>
Mon	24 <sup>th</sup> July	<b>Phyllis:</b> Inside Games/Knitting Club <b>Paul:</b> Art & Craft <b>Indi:</b> Hall & Outside Games
Tues	25 <sup>th</sup> July	<b>Phyllis:</b> Knitting Club <b>Rus:</b> Hall Games <b>Indi:</b> Inside Games
Wed	26 <sup>th</sup> July	<b>Phyllis:</b> Circus Games <b>Paul:</b> Art & Craft
Thurs	27 <sup>th</sup> July	<b>Phyllis:</b> Inside Games <b>Indi/Rus:</b> Hall Games
Fri	28 <sup>th</sup> July	<b>Phyllis:</b> Knitting club <b>Rus:</b> Hall Games